



## COMPLETION CHECKLIST

### Completion checklist for the issue of a ZEMA Architectural Clearance

ERF No. : \_\_\_\_\_  
 Street Address : \_\_\_\_\_  
 Development : \_\_\_\_\_ Unit No : \_\_\_\_\_  
 Owner : \_\_\_\_\_

<b><u>Certificates / Documents required</u></b>	Received
Soil Poisoning Certificate	
Engineers Completion Certificate	
1 x copy of Engineers drawings	
Roof Loading Certificate	
Electrical Compliance Certificate	
Plumbers Compliance Certificate	
Surveyors Certificate for setting out of building as per approved plans confirming floor levels, ridge levels	
Glazing Certificate	
Sembcorp Siza Water clearance for <b>Water</b> and <b>Sewer</b> connections	
Energy Efficiency Compliance certificate	
Landscape approval	
Landscape maintenance appointment	
Gas installation certificate	
ZEMA contractor levy	
<b><u>Developments</u></b>	
Engineers Completion Certificate for all <b>services</b> installation	<input type="checkbox"/>
(Sewer reticulation, Stormwater reticulation, Water reticulation, Electrical reticulation, Roads, Bulk earthworks, Cut & Fill banks, Retaining walls)	
1 x copy of engineers services installation drawings	<input type="checkbox"/>

**Other**

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- \* Deviation Plans submitted and approved
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- \* FHR installed
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- \* All external services including satellite dishes, air-conditioning, heat pumps, drying yards, etc.. to be fully screened.
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- \* Signage where applicable in accordance with ZEMA policy
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- \* Balustrades in compliance to policy and where applicable eg. Retaining walls
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- \* water tanks where installed to be fully screened
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- \* Generators to be installed as per policy
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- \* Solar geysers and PV panels in accordance to ZEMA policy
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